SERENITY

HOME ORGANIZATION

Mainienance Checklisi

Area	Daily Tasks	M	T	W	T	F	S	S
Bathrooms	Wipe down countertops, sink, and toilet.							
	Hang up towels and replace as needed.							
	Empty the trash.							
	Sweep or mop the floor.							

Area	Daily Tasks	M	T	W	T	F	S	S
Living Room	Tidy up and put away items that are out of place.							
	Fluff pillows and fold blankets.							
	Wipe down surfaces and vacuum or sweep the floor.							

Area	Daily Tasks	M	T	W	T	F	S	S
Enrty Way	Remove clutter and put away items							
	Wipe down entryway surfaces and mirrors							

Area	Daily Tasks	M	T	W	T	F	S	S
Kitchen	Wash dishes and clean the sink.							
	Wipe down countertops and appliances.							
	Take out the trash and recycling.							
	Sweep or mop the floor.							

Area	Daily Tasks	M	T	W	T	F	S	S
Bedroom	Make the bed.							
	Put away clothes and personal items.							
	Wipe down surfaces and vacuum or sweep the floor.							

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Area	Monthly Tasks	1	2	3	4	5	6	7	8	9	10	11	12
Kitchen	Clean the inside of the Clean the dishwasher, stove, and range hood.												
	Organize and declutter cabinets and drawers.												
	Deep clean the refrigerator and freezer.												
	Clean and sanitize trash cans.												

Area	Monthly Tasks	1	2	3	4	5	6	7	8	9	10	11	12
Living Room	Deep clean carpets or rugs.												
	Clean windows and window treatments.												
	Organize and declutter storage areas.												

Area	Monthly Tasks	1	2	3	4	5	6	7	8	9	10	11	12
Bedrooms	Rotate the mattress.												
	Deep clean carpets or rugs.												
	Organize and declutter closets and drawers.												

Area	Monthly Tasks	1	2	3	4	5	6	7	8	9	10	11	12
Bathrooms	Deep clean grout and tiles.												
	Organize and declutter cabinets and drawers.												
	Clean and sanitize trash cans.												

Area	Monthly Tasks	1	2	3	4	5	6	7	8	9	10	11	12
Entryway	Deep clean the entryway closet and declutter.												
	Clean light fixtures and door handles.												